



# FACILITATOR

## ROLE AND RESPONSIBILITY

*\*IF NO COORDINATOR AT PARISH/SCHOOL/ COMMUNITY SITE, ALSO DOES SERVES AS COORDINATOR.*

### PARROQUIA/COMUNIDAD

- Guides each session
- Monitors time
- Keeps participants focused on the questions/discussion.
- Schedules and conducts groups
- Sets up the environment in small groups
- “Air traffic Controller, not the Pilot”
- Prepping the starting point
- Invites! Doesn’t force to participate
- Relationship building
- Maintaining balance and respect among participants avoiding unnecessary detours and friction
- Brings relevance into the discussion
- Open ended questions (To share, not solve)
- Questions vs. Answers
- Works closely with the Note Taker on notes for the report.

### CONTACT

- EH** Sister Ellen Hess  
Bishop's Delegate to Religious
- HD** Father Hao Dinh  
Pastor - Church of the Ascension
- ST** Sandra Torres  
Youth-Young Adult Ministry Director
- AD** Father Angelo David  
Pastor - Saint Julie



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SAN JOSE